



2017-2018 CONFERENCE

PRE-APPROVAL FUNDING FORM

Please read Professional Learning Policy prior to submitting this form
(Sidebar menu – Committees – Professional Learning)

ETFO-YR-OCCASIONAL TEACHERS

Complete the following form in its entirety. Incomplete forms will **not** be accepted.

Pre- approval funding request forms must be sent to ETFO-YR-OT, **prior** to conference attendance.

Pre Approval Forms Should Be Mailed To:
Or use school courier to

Betty Lou Twiddy – OT Vice President
126 Wellington St. W Suite 216
Aurora, Ontario
L4G 2N9

Betty Lou Twiddy ETFO Office Aurora

Forms Can Also Be emailed to: vp@etfo-yr-ot.ca

ETFO YR OT Local will charge \$12.00 to issue a Stop Payment for lost cheques.

Applicant Information: Please Print.

Name	First Name	Surname
Home Address		
Telephone		
Email Address		
YRDSB Employee #		
Is this Your First Conference Funding Request for the current school year?	YES	NO – Conference Reimbursement(s) received to date: \$

Conference/ Workshop Information: Please Print.

Name of Conference	
Location	
Conference Date(s)	
Conference Fee: <small>Note: Only conference REGISTRATION fees will be covered. Transportation and accommodation costs to attend the conference WILL NOT be reimbursed.</small>	

Signature of Occasional Teacher:

Date:

OFFICE USE ONLY: Rev 170701

Pre- Approval :	YES	NO	Date:
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